



# The Alberta Teachers' Association

11010 142 Street NW, Edmonton, Alberta T5N 2R1

T 780-447-9400 or 1-800-232-7208

F 780-455-6481

www.teachers.ab.ca

Greg A Jeffery  
President

Jenny L Regal  
Vice-President

Jason C Schilling  
Vice-President

H Mark Ramsankar  
Past President

Dennis E Theobald  
Executive Secretary  
Chief Executive Officer

Brian J Andrais  
Associate Executive Secretary

Joni A Turville  
Assistant Executive Secretary

2018 05 02

Ms Shelley Grey-Sortland  
President  
English Language Arts Council  
94 Hidden Ranch Terrace NW  
Calgary AB T3A 5Z5

Dear Ms Grey-Sortland

I have completed the review of the financial records of the English Language Arts Council (council) for the year ended 2017 06 30. I am pleased to enclose the financial statements for the council.

The following are some of the fiscal highlights of the enclosed financial reports:

- For the fiscal year ended 2017 06 30, the council's accumulated surplus decreased by \$703 to \$63,306 compared to last year's closing surplus of \$64,009. This is due to 2016/17 surplus of \$782 and deficit of (\$1,485) for conference.
- The council received an annual grant from the Alberta Teachers Association of \$42,288 compared to \$41,604 as a result of increase in membership count as at 2016 08 31.
- Please be advised that effective in the 2014/15 fiscal year, the budget allocation for annual grant funding of specialist councils increased significantly from prior years. In addition, the funding formula for grant entitlement to each council was revised in the same year by increasing the base operating funding to each council from \$7,500 to \$20,000 to ensure fair distribution of increased funding.
- Please be advised that based on the historical annual expenses for council and conference of \$105,000, the recommended accumulated surplus level for the 2018/19 budget year is \$52,000 pursuant to resolution 121/10 of the 2010 Annual Representative Assembly. As at 2017 06 30 the council's surplus is higher than recommended amount by about \$10,000.

Please extend my thanks to Vic Mensch for working and collaborating with us throughout the year and the council executives' support of our work in providing financial services to the council.

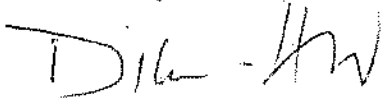
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Grey-Sortland, 2018 05 02, p 2

The information provided in this letter is for the use of the executive only and is not for publication. I wish your council continued success in the year ahead.

Sincerely

A handwritten signature in black ink, appearing to read "Didi R Heer". The signature is stylized and somewhat cursive.

Didi R Heer, CPA, CMA  
Accountant, Subgroup Services

DRH/lrt

Enc

cc J C Schilling, PEC Liaison  
V Mensch, Treasurer, English Language Arts Council  
G R Schreiber, Staff Advisor, Professional Development  
C L O'Brien, Administrative Officer, Professional Development



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2018 05 02

To The Members of the English Language Arts Council  
of The Alberta Teachers' Association

I have reviewed the accompanying financial statements of the English Language Arts Council as at 2017 06 30.

My examination was made in accordance with Canadian generally accepted accounting principles and accordingly, included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these statements fairly present the assets of the English Language Arts Council for the year then ended.

Sincerely

Didi R Heer, CPA, CMA  
Accountant, Subgroup Services  
Finance

DRH/lrt

**ENGLISH LANGUAGE ARTS COUNCIL**  
**Financial Statements**  
**for the year ended 2017 06 30**

**Statement of Revenue & Expenses**

	2016-17 Council	2016 Conference	2016-17 Total	2015-16 Council	2015 Conference	2015-16 Total
<b>REVENUE</b>						
Memberships	\$ 772	\$ -	\$ 772	\$ 485	\$ -	\$ 485
ATA Grant	\$ 42,288	\$ -	\$ 42,288	\$ 41,604	\$ -	\$ 41,604
Display/Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ 900
Registration	\$ -	\$ -	\$ -	\$ -	\$ 45,380	\$ 45,380
Inside Out Conference Income (March)	\$ -	\$ 2,398	\$ 2,398	\$ -	\$ -	\$ -
Truth and Tales Conference Income (May)	\$ -	\$ 372	\$ 372	\$ -	\$ 2,838	\$ 2,838
Other Income	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ 60
Special Project Grants	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 45,060</b>	<b>\$ 2,770</b>	<b>\$ 47,830</b>	<b>\$ 42,089</b>	<b>\$ 49,178</b>	<b>\$ 91,267</b>
<b>EXPENSES</b>						
Advertising & Promotion	\$ 559	\$ -	\$ 559	\$ 516	\$ 89	\$ 605
Alberta Voices-Honoraria	\$ -	\$ -	\$ -	\$ 260	\$ -	\$ 260
Alberta Voices-Postage	\$ 7,604	\$ -	\$ 7,604	\$ 3,527	\$ -	\$ 3,527
Alberta Voices-Printing	\$ 6,035	\$ -	\$ 6,035	\$ 1,819	\$ -	\$ 1,819
Alberta Voices-Writing contest	\$ 75	\$ -	\$ 75	\$ 1,821	\$ -	\$ 1,821
Bank charges	\$ 98	\$ -	\$ 98	\$ 123	\$ -	\$ 123
Beanstream Fees/Event Wizard	\$ 279	\$ -	\$ 279	\$ -	\$ 1,637	\$ 1,637
Beginning Teachers Liason	\$ 526	\$ -	\$ 526	\$ 1,262	\$ -	\$ 1,262
Computers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Conference Attrition Penalty	\$ -	\$ -	\$ -	\$ -	\$ 5,255	\$ 5,255
Conference Expenses (March)	\$ -	\$ 4,255	\$ 4,255	\$ -	\$ -	\$ -
Conference Expenses (May)	\$ -	\$ -	\$ -	\$ -	\$ 3,426	\$ 3,426
Conference Support-Grant in Aid	\$ -	\$ -	\$ -	\$ 2,025	\$ -	\$ 2,025
Depreciation	\$ -	\$ -	\$ -	\$ 570	\$ -	\$ 570
Delegate program costs	\$ -	\$ -	\$ -	\$ -	\$ 1,418	\$ 1,418
Disaster Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Entertainment & Social	\$ -	\$ -	\$ -	\$ -	\$ 798	\$ 798
Executive/Committee expenses	\$ 21,973	\$ -	\$ 21,973	\$ 29,132	\$ -	\$ 29,132
Facility costs	\$ -	\$ -	\$ -	\$ -	\$ 32,718	\$ 32,718
Inclusive Literature Committee	\$ 855	\$ -	\$ 855	\$ -	\$ -	\$ -
Member Awards	\$ -	\$ -	\$ -	\$ 956	\$ -	\$ 956
Postage	\$ 4,288	\$ -	\$ 4,288	\$ 491	\$ -	\$ 491
Printing & Photocopying	\$ 209	\$ -	\$ 209	\$ 554	\$ 804	\$ 1,358
Registration software	\$ -	\$ -	\$ -	\$ -	\$ 99	\$ 99
Regional grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Regional expenses						
Calgary Regional	\$ -	\$ -	\$ -	\$ 122	\$ -	\$ 122
Central Regional	\$ -	\$ -	\$ -	\$ 83	\$ -	\$ 83
Edmonton Regional	\$ 127	\$ -	\$ 127	\$ 113	\$ -	\$ 113
Greater South Regional	\$ -	\$ -	\$ -	\$ 268	\$ -	\$ 268
Research grants	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Speaker fees and expenses	\$ -	\$ -	\$ -	\$ -	\$ 7,249	\$ 7,249
Special projects	\$ -	\$ -	\$ -	\$ 294	\$ -	\$ 294
Stationery & Miscellaneous	\$ -	\$ -	\$ -	\$ 28	\$ -	\$ 28
Summer conference	\$ 845	\$ -	\$ 845	\$ 1,978	\$ -	\$ 1,978
Website	\$ 805	\$ -	\$ 805	\$ 2,380	\$ -	\$ 2,380
<b>Total Expenses</b>	<b>\$ 44,278</b>	<b>\$ 4,255</b>	<b>\$ 48,533</b>	<b>\$ 50,321</b>	<b>\$ 53,493</b>	<b>\$ 103,815</b>
<b>Excess/(Deficiency) of Revenue over Expenditures</b>	<b>\$ 782</b>	<b>\$ (1,485)</b>	<b>\$ (703)</b>	<b>\$ (8,232)</b>	<b>\$ (4,315)</b>	<b>\$ (12,547)</b>

**ENGLISH LANGUAGE ARTS COUNCIL**  
**Financial Statements**  
**for the year ended 2017 06 30**

**Balance Sheet**

	2016-17 Council	2016 Conference	2016-17 Total	2015-16 Council	2015 Conference	2015-16 Total
<b>Assets</b>						
<b>Current Assets</b>						
Bank - Chequing & GIC	\$ 66,890	\$ -	\$ 66,890	\$ 64,402	\$ -	\$ 64,402
Memberships receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ATA Grant Account	\$ -	\$ -	\$ -	\$ (2,023)	\$ -	\$ (2,023)
Other Receivable	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
Conference Prepays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Conference advance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Current Assets</b>	<b>\$ 69,890</b>	<b>\$ -</b>	<b>\$ 69,890</b>	<b>\$ 65,379</b>	<b>\$ -</b>	<b>\$ 65,379</b>
<b>Fixed Assets - Computer</b>						
Computer Equipment	\$ 2,785	\$ -	\$ 2,785	\$ 2,785	\$ -	\$ 2,785
Accumulated Depreciation	\$ (2,785)	\$ -	\$ (2,785)	\$ (2,785)	\$ -	\$ (2,785)
<b>Total Fixed Asset</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Assets</b>	<b>\$ 69,890</b>	<b>\$ -</b>	<b>\$ 69,890</b>	<b>\$ 65,379</b>	<b>\$ -</b>	<b>\$ 65,379</b>
<b>Liability - Accrued expenses</b>						
	\$ 6,584	\$ -	\$ 6,584	\$ 1,369	\$ -	\$ 1,369
<b>Surplus</b>						
Surplus, beginning of the year	\$ 64,009	\$ -	\$ 64,009	\$ 76,557	\$ -	\$ 76,557
Current year's earnings	\$ 782	\$ (1,485)	\$ (703)	\$ (8,232)	\$ (4,315)	\$ (12,547)
<b>Surplus at end of the year</b>	<b>\$ 64,792</b>	<b>\$ (1,485)</b>	<b>\$ 63,306</b>	<b>\$ 68,324</b>	<b>\$ (4,315)</b>	<b>\$ 64,009</b>
	<b>\$ 71,376</b>	<b>\$ (1,485)</b>	<b>\$ 69,890</b>	<b>\$ 69,694</b>	<b>\$ (4,315)</b>	<b>\$ 65,379</b>